

Hood County Livestock Raisers Association (HLCRA) Reunion Grounds

Rental Agreement

Upon the review of each page, please initial the bottom right hand corner to indicate all information has been reviewed

Applicant Information

Organization Name: _____

Name of Contact: _____ Phone Number: _____

Secondary Contact Name: _____ Phone Number: _____

Address: _____
Street City, State Zip Code

Email: _____

Event Information

Rental Dates: From: _____ To: _____

Type of Event: _____

Expected Attendance for Event: _____

Amenities Requested

Fee

Deposit

_____ Outdoor Arena (lights included)	\$800/day	\$200
_____ Arena Drag and Operator (If you choose to utilize your own operator, HCLRA equipment is not to be used. HCLRA owned equipment may not be operated by Lessee)	\$150/day	
_____ Arena Concession Stand	\$225/day	\$200
_____ Electricity	\$25/day	
_____ RV Hookup	\$50 each	
_____ Log Cabin	\$125/day	\$200
_____ Livestock Barn	\$400/day	\$200
_____ Exhibit Hall (includes Kitchen) (Standard Building Rental comes with 12 tables and 84 chairs)	\$1000/day	\$500
_____ Exhibit Short Term Rental (4 hr. time limit) (Standard Building Rental comes with 12 tables and 84 chairs)	\$175	\$200
_____ Courts Cleveland Show Barn (Standard Building Rental comes with 12 tables and 84 chairs)	\$1000/day	\$600
_____ Courts Cleveland Concession Stand	\$200/day	\$200
_____ Additional Chairs	\$1.50/ chair; Quantity _____	
_____ Additional Tables	\$5.00/ table; Quantity _____	
_____ Sound Equipment (Courts Building Only)	\$200	\$200
_____ Bathroom Facilities (included)		
_____ Parking (included—See Rule #12)		
_____ Security – to be obtained by Lessee (See Rule #7)		
_____ EMS/Fire Marshal/Dispatch – to be notified and obtained by Lessee Contact Granbury Fire Marshal to determine if Fire Watch is required for Event Contact Hood County Dispatch as a courtesy of potential increase of traffic in the area		

Totals

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General

Is this even open to the public?	____ YES	____ NO
Admission Fee? (Cost \$_____)	____ YES	____ NO
Parking Fee? (Cost \$_____)	____ YES	____ NO
Are minors (under 18) participants in the event?	____ YES	____ NO
Will alcohol be sold at this event? (See Rule # 6)	____ YES	____ NO
TABC License # _____	Date Submitted _____	
TABC Permit # _____		
TABC License Holder (copy of license, permit and insurance certificate)		
Name: _____	Phone: _____	
Address: _____		
Email: _____		
Will food be sold at this event?	____ YES	____ NO
Is there liability coverage for this event? (See Rule #4)	____ YES	____ NO
Date Submitted _____		

**All forms and payment should be submitted, in-person during regular business hours or by mail,
to the Reunion Grounds Administrator at**

1410 W. Pearl St. Rm. 22 Granbury, TX 76048

or to Hood County Livestock Raisers Association Vice President

Please make checks payable to HCLRA, Hood County Livestock Raisers Association

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Policies & Rules

1. **Arena Rental Period:** Clean up must be done day after event or Lessee will be charged for additional cleanup time.
2. **Event scheduling:** Bookings may be made up to twelve (12) months in advance of proposed event.
3. **Payment:** Refundable deposit must be made at time of reservation. Full payment must be made no later than 7 days ahead of the event. Any additional charges that accrue during the event will be deducted from the deposit in accordance to the HCLRA Checklist For Deposit Return (See Appendix A)
4. **Insurance:** Lessee and vendors must each provide a copy of its certificate of liability insurance, with a separate endorsement listing the Hood County Livestock Raisers Association as additionally insured, in the amount of **\$1,000,000.00**, insuring against any and all claims for personal injury, death, and property damage relating to the event and the HCLRA.
5. **Indemnification:** HCLRA shall not be liable to Lessee or Lessee's employees, agents, or invitees, or to any other person or entity, for any injury to person or property on or about the Reunion Grounds caused by the negligence or misconduct of Lessee, its employees, or agents. Lessee and all vendors shall indemnify Hood County Livestock Raisers Association and hold HCLRA harmless from any loss, expense, or claims arising out of any such injury.
6. **Alcoholic Beverages:** No sale of alcoholic beverages will be allowed at the Reunion Grounds without prior written approval. Lessees and/or vendors selling alcoholic beverages must be a holder of a current/valid Texas Alcoholic Beverage Commission ("TABC") license and must provide the HCLRA a copy of the TABC license/permit a minimum of two (2) business days prior to the event. Lessee MUST ensure all TABC Rules and Policies are in place and followed.
7. **Security, Fire Watch and Emergency Medical Services ("EMS"):** Lessee shall be solely responsible for providing a reasonable number of Security and EMS personnel, at HCLRA's discretion, before, during, and after the event to help maintain order, to regulate traffic control, and/or to provide any other security/safety function that the HCLRA determines to be necessary. Lessee shall be responsible for the actions and safety of Lessee or any of Lessee's guests, patrons, or anyone on or around the Reunion Grounds premises as a result of the event, including without limitation protecting such persons from injury or death and protecting Lessee's and HCLRA's property of the property of such persons from loss or damage. Lessee shall arrange for such security and EMS personnel at its own expense. Hood County Livestock Raisers Association must approve the Lessee's plan for security and safety a minimum of three (3) business days before the first day/date of the event.

Emergency Medical Technicians are required at each event where there is a substantial risk of injury to the contestants or audience. Need is determined on an event by event basis by HCLRA. Securing and/or notifying EMT and Paramedics is the responsibility of the Lessee. The establishment of Security requirements for an event will be determined by HCLRA. These guidelines are established for the protection of life and property while events are in progress and may include officers before, during or after events. All security officers will be arranged for and managed by the event holder. Security and/or Law Enforcement must be present prior to the beginning of the event and must remain until all crowds and traffic are dispersed and evacuated. See table below for guidelines- final plan must be approved by HCLRA.

Attendance	Security- No Alcohol	Law Enforcement- No Alcohol	Security- Alcohol	Law Enforcement- Alcohol
1-100	0	0	1	0
101-500	1	1	2	2
501-1000	1	1	4	2
1001-2000	4	2	4	3
2001+	6	2	6	3

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Lessee is responsible for contacting the Granbury Fire Marshal to determine necessity of Fire Watch for each event. The cost of Fire Watch is to be paid by Lessee. See table below for general guidelines—final requirements are determined by the Granbury Fire Marshall:

Attendance	Fire Personnel
100-500	2
501-800	3
801-1000	4

8. *Release of Liability Waivers:* The Lessee is responsible for copying waivers and obtaining signatures from each participant prior to participation in the event. Signed waivers must be returned to HCLRA no later than seven (7) business days after an event is completed.
9. *Litter Control:* Trash cans are available for use. After use, all trash must be placed in the dumpster. Please pick up any trash left by attendees in any areas used within the facility. Trash that is not removed by Lessee will be removed by HCLRA and could result in forfeiture of deposit.
10. *Overnight RV Camping:* Overnight RV camping is permitted and subject to charges outlined in the “Amenities Requested” section of this Agreement. There is no discharge of grey water on the property.
11. *Restrooms:* Restrooms will be open and available. In cases where the existing restroom facilities are not adequate, Lessee is responsible for rental.
12. *Parking:* Parking is free to Lessee and its participants. If parking fee is collected, Lessee will pay fifty percent (50%) to HCLRA.
13. *Coggins Log:* Lessee is required to comply with the Texas Animal Health Control (“TAHC”) regulations.
14. *Fire:* Campfires or fireworks are not permitted. Grills/Smokers with enclosed fire boxes will be permitted as long as they are attended by a person acting as continuous fire watch until fire is extinguished.
15. *Alterations:* No alterations of any structure will be allowed. There will be no glue, wire, screws, or nails attached to or embedded into the walls or ceilings for any reason.
16. *Signage:* No signs or banners shall be placed over an exit sign, any existing arena banners, nor should any arena banners be moved without HCLRA approval.
17. *Dogs:* Dogs must be on a leash at all times.
18. *Occupancy Interruption:* In the event of conditions beyond Lessee’s or HCLRA’s control, such as property damaged by fire, flood, tornado, windstorm, vandalism, or any other act over which Lessee and HCLRA has no control, the Agreement may be terminated, and Lessee will receive full refund.
19. *Fundraising:* All fundraising events shall comply with all State and Federal Laws if Firearms are included as items for live or silent auctions, or special drawings.
20. *Tailgating:* Tailgating is not permitted when food and alcohol vendors are present.

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Please read and sign below: I have read and agree to the terms and conditions stated in the Policies and Rules for the HCLRA Reunion Grounds and do hereby request the use of the facilities as outlined in this Agreement. As the authorized agent, I shall be the responsible contact for my group, organization, membership, and/or event. I hereby agree to indemnify and hold harmless the HCLRA and its membership and directors from and against all liabilities for any injury to person or property which may be suffered by me or my party arising out of or in any way connected with participation in the rental noted above. By signing below, I declare that I have read, understand, and agree to abide by the existing said Policies and Rules. I understand that I may request to have a copy of the Policies and Rules for my possession.

Lessee Signature

Date

HCLRA Administrator Signature

Date

HCLRA Representative Signature

Date

PAID_____

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Appendix A

HCLRA Checklist For Deposit Return

Renter / Organization: _____ Date of Event: _____ - _____

Building(s): _____ Deposit Amount: _____ Amount to Return: _____

	Acceptable	Unacceptable	Charge Amount
Trash Cans Emptied (\$20/ Trash Can)	_____	_____	_____
Tables and Chairs Returned to Proper Place (\$60)	_____	_____	_____
Bathrooms (\$150 each)	_____	_____	_____
Trash Cans Emptied and Bags Replaced	_____	_____	_____
All Facilities Clean	_____	_____	_____
Toilets	_____	_____	_____
Sinks	_____	_____	_____
Floors Clean—Swept, Mop if needed	_____	_____	_____
Kitchen / Concession Stands (\$50)	_____	_____	_____
Trash Cans Emptied and Bags Replaced	_____	_____	_____
All Facilities Clean	_____	_____	_____
Sink	_____	_____	_____
Counters	_____	_____	_____
Refrigerator	_____	_____	_____
Oven	_____	_____	_____
Floors Clean—Swept, Mop if needed	_____	_____	_____
Floors Clean—Swept, Mop if needed (\$60)	_____	_____	_____
Gum on Floors or Tables (\$60)	_____	_____	_____
Outside Litter (\$60)	_____	_____	_____
Barn Pen Space Unclean (\$150)	_____	_____	_____
Trash Cans Emptied	_____	_____	_____
Manure / Feed Left in Pens	_____	_____	_____
Hay / Shavings Left in Pens	_____	_____	_____
Pen Gates Left Open	_____	_____	_____
Show Arena & Seating Unclean (\$150)	_____	_____	_____
Arena Area Free of Debris	_____	_____	_____
Under Bleachers Free of Debris	_____	_____	_____
Trash Bags not in Dumpster (\$20/bag)	_____	_____	_____
Wasting of Utilities (\$150)	_____	_____	_____
A/C Units	_____	_____	_____
Lights	_____	_____	_____
Water	_____	_____	_____
Failure to Return Key (\$150)	_____	_____	_____
All Exterior Doors Locked (\$60)	_____	_____	_____
All Gates Locked (\$60)	_____	_____	_____

Inspecting Officer/Member/Advisor _____